



CITY OF HEATH
SITE PLAN APPLICATION

City of Heath Code of Ordinances, Chapter 159.40, Zoning Regulations

PART I: APPLICATION INFORMATION

Name: _____

Address: _____

Telephone Number: _____

Email Address: _____

LEGAL DESCRIPTION: (Lot, Block, Subdivision, or CAD Tract No, Survey, Abstract, Address)

SUBDIVISION NAME: (approved plat is prerequisite) _____

ZONING: _____

LEGAL OWNER OF PROPERTY INVOLVED: _____

If Applicant is NOT the Owner, Relationship to Owner: _____

I AM THE OWNER OR AGENT AUTHORIZED TO MAKE THE ABOVE STATEMENTS AND REPRESENTATIONS HEREIN ON BEHALF OF THE OWNER.

Signature: _____

Owner / Authorized Agent

Date

Printed Name: _____

Owner / Authorized Agent

Title: _____

Company: _____

City Office Use Only:

	Amount:	Check #	or Cash
Fee paid (due at time of application) \$200 + \$20/acre	_____		
Required items submitted			
Development Engineer Comments			
Development Review Committee Comments			
Comments Addressed by Applicant			
Planning & Zoning Action			
City Council Action			

PART II: SITE PLAN CHECKLIST

SUBDIVISION: _____

PROJECT: _____

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REQUIREMENT	COMPLETED
1. Application/Checklist submitted with site plan	
2. Drawing(s) submitted on 24x36 inch paper on a scale of 1 inch equals 100 feet	
3. Drawing(s) submitted in electronic format via email or other data storage device.	
4. Fees paid per the Fee Schedule	
5. Site Plan Contents: [See §159.40(C)]	
A. Location map, north point scale and date	
B. Names of owner and party responsible for preparation of site plan	
C. Identification (proposed name of the subdivision and/or project)	
D. Names of adjacent subdivisions and/or property owners	
E. Boundary lines, width, and location of existing streets w/in or adjacent to site	
F. Location and width of proposed lots, easements, sidewalks and other features, etc.	
G. Existing and proposed utilities and easements	
H. Names of proposed streets	
I. Location of all existing structures	
J. Location of all proposed structures	
K. Approximate locations of structures on adjoining property within 100 feet	
L. Landscape and lighting plan	
M. Fencing and/or screening of yards and setback areas (attach elevation- separate sheet)	
N. Design of ingress and egress	
O. Off-street parking	
P. Loading facilities	
Q. Location of fire lane(s)	
R. Solid waste collection facilities (attach elevation- separate sheet)	
S. Height of all structures	
T. Proposed uses	
U. Location, height and types of all signs (attach elevation- separate sheet)	
V. Elevation drawings citing proposed exterior finish materials	
6. Adequate number of copies (6) for review by Development Review Committee	