

Maintenance Worker
Streets Maintenance/Traffic
Public Works Department
Job Description-City of Heath

Job No. 525

EEOC Category: Service-Maintenance

FLSA: Nonexempt

Pay Group: 10

OBJECTIVE

Under regular supervision, performs a variety of tasks in street repair and maintenance of the Street Department. Work involves maintaining City services and operations by making necessary repairs to street drainage; performing duties necessary for the maintenance and repair of City streets; repairs streets and drainage; patching and overlaying roads; trimming trees; driving trucks; sweeping streets; servicing equipment; and digging drainage ditches. Also assists with water and sewer utilities and parks maintenance.

ORGANIZATIONAL RELATIONSHIPS

1. Reports to: Parks and Building Maintenance Supervisor.
2. Directs: This is a non-supervisory position.
3. Other: Has contact with other City employees and the general public.

EXAMPLES OF WORK

Patches and overlays roads.

Repairs storm drains

Trims and cuts trees

Drives vehicles such as dump trucks.

Sweeps streets.

Patches potholes.

Services equipment

Directs traffic

Digs drainage ditches.

Operates a variety of equipment such as jackhammer, concrete saw, steel roller, chain saw, weed eater, pick axe, loader, asphalt tools, etc.

Performs concrete work.

Installs and connects water and sewer services, main lines and meters.

Reads water meters

JOB NO. 525 (continued)

Assists in repairs of water leaks and broken lines;

Performs such other related duties as may be assigned

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Maintenance Principles : processes involved in up keep of property and equipment to the optimum state of cleanliness, repair, and efficiency.
- Basic Math: add, subtract, multiply, or divide quickly.
- Vegetation: characteristics and up keep requirements of plants used in municipal parks and landscaping.

Skill/Ability to:

Cooperation: establishing and maintaining positive working relationships with those contacted in the course of work.

- Accuracy: attention to detail in dealing with numbers, words, and ideas.
- Mechanical/Technical: safely operating diverse equipment including hand tools, large pumps, meters mowers, grass edging tools, tractors, sewer equipment, and fire hydrants.
- Oral Comprehension: listening to and understanding information and ideas presented through spoken words and sentences.
- Sequencing: correctly following a given rule or set of rules to arrange things or actions.
- Carry out instructions furnished in written, oral, or diagram form.
- Oral Expression: communication information and ideas in speak so others will understand
- Must be dependable, functional and must adhere to policies regarding tardiness and absenteeism.

Physical Abilities:

The physical demands described here are representative of those that must be met by and employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of the job, the employee **constantly** is required to grasp, handle, feel, listen, see or smell. The employee **frequently** is required to carry, drive a vehicle, lift up to 50 ponds, pull, push, reach, or walk. The employee **occasionally** is required to climb, kneel, lift more than 100 pounds, sit stand, stoop, or talk. **Rarely**, the employee is required to run.

ACCEPTABLE EXPERIENCE AND TRAINING

High school graduation plus two years of related experience;

Or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

CERTIFICATES AND LICENSES REQUIRED

Appropriate,valid class “C” commercial Texas driver’s license.

This job description does not take into account potential reasonable accommodations.

JOB NO. 525 (CONTINUED)

WORKING ENVIRONMENT

The person performing the duties of the Maintenance Worker- Parks may encounter the following working conditions: extreme vibration, confining work space, dirty environment , extreme temperatures or weather conditions, air contamination, high precarious work places, moving mechanical parts, noise, responsibility for the safety of others, and stray animals.

DISCLAIMER: This job description is not an employment agreement or contract. Management has the exclusive right to alter this job description at any time without notice.

Revised: 02/01/17