



SIGN VARIANCE APPLICATION

	<u>APPLICANT:</u>	<u>OWNER</u> (IF DIFFERENT):
Name (printed):	_____	_____
Mailing Address:	_____	_____
	_____	_____
	_____	_____
Telephone Number:	_____	_____
Email Address:	_____	_____

PROPERTY ADDRESS: _____

DESCRIPTION OF REQUESTED VARIANCE:

ZONING OF THE PROPERTY including Planned Development Ordinance No. where applicable:

DEMONSTRATION: Please explain how all FOUR of the following conditions apply to the requested Sign Variance.

1. The literal enforcement of the sign regulation will create an unnecessary hardship or practical difficulty for the applicant.
2. The situation causing unnecessary hardship or practical difficulty is unique to the affected property and is not self-imposed.
3. The variance will not injure and will be wholly compatible with adjacent properties' use and permitted development.

4. The variance will be in harmony with the spirit and purpose of the Sign Ordinance.

The following items are required for Sign Variance applications. The applicant should refer to the Code of Ordinances, Chapters 98, 151, and 159 for applicable regulations. Provide electric copies of all paper application materials in .PDF format to: aferrel@heathtx.com.

REQUIRED ITEMS CHECKLIST:

- ☐ **COMPLETED APPLICATION FORM** including all four demonstrations and all required checklist items.
- ☐ **APPLICATION FEE** from the current fee schedule at www.heathtx.com.
- ☐ **SITE PLAN** Showing the location of the Sign Variance and any other signs that conform to or are exempt from the sign ordinance. The site plans shall also show the location of the building, landscaped areas, parking and approaches, adjoining street right-of-way, and the dimensioned distance to the sign variance.
- ☐ **PHOTOMETRIC PLAN FOR ILLUMINATED SIGNS** demonstrating compliance with Chapter 98, Outdoor Lighting/Dark Sky Ordinance.
- ☐ **SCALED AND DIMENSIONED ELEVATIONS** of the signs requiring variance. For attached signs, the elevations shall show the building in full panoramic view with a rendition of the sign and any other signs that conform to or are exempt from the sign ordinance. Existing signs will require a before and after rendition.

I certify that I am the owner or agent authorized to make the representations herein on behalf of the owner. This application is complete per the City of Heath Code of Ordinances, Chapter 151. I further understand that it is necessary to have a representative at the City Council meeting who is authorized to discuss this request.

Signature _____ Date: _____

Printed Name _____

Company: _____

Title: _____

CITY OFFICE USE ONLY:

Fees paid \$ _____ Check # _____ CC _____ Cash _____

DRC comments to applicant: _____

Comments addressed by applicant: _____

Publication/notification (if needed): _____

Planning & Zoning action: _____

City Council action: _____